



## **Berkley Plantation, Charles City County**

**Sunday, November 1**

**Depart the James City County Recreation Center  
at noon; return at 5 p.m.**

Entertainment features Chickahominy Tribal dancers,  
coral singers, fife and drum players, arts and craft  
vendors, and food vendors including

**Thanksgiving dinner in a glass!**

Activities include a Main House group tour from  
1-1:45 p.m., then free time from 2-4 p.m. to enjoy all  
the festival entertainment, food, vendors and gardens.

Some seating is available throughout the festival  
grounds, but walking and the activity level are  
moderate to high. Ages 55+. Cost is \$25/person and  
\$20 for Lounge members and includes bus and van  
transportation and festival entrance.

**Lunch is on your own. #231201-K**



For more information, please call 757-259-4178



## **LOUNGE TRIP REGISTRATION GUIDELINES**

### **Registration:**

An activity waiver form must be completed and on file to register for any trip. These forms are kept on file at the Front Desk.

The waiver forms are valid for one year from the date completed.

A couple can be listed on the same waiver form.

Registering and paying for a guest is allowed as long as the guest also has a completed waiver form on file.

### **Payment:**

Options for payments include:

In person, payment accepted by cash, check or credit card.

Over the phone, payment accepted by credit card only.

Payment receipts can be printed and/or emailed. Receipts are needed to process any refunds.

Over the phone credit card payments can only be taken IF you have a current waiver form on file.

### **Cancellations and refunds:**

If the trip is canceled by the Recreation Program Coordinator, all registered participants will receive a full refund.

To receive a refund for canceling on your own, requests must be submitted and approved at least seven days in advance of the trip date. A 10% processing fee will be applied.

Refunds will be issued based on the payment method. Check and cash payments can take up to four weeks to process; and require a W-9 form to be completed, credit card refunds are processed quicker.

Refunds requests can be obtained from the Front Desk staff or the Recreation Program Coordinator.

Refund can be issued if the rescheduled date for a trip previously canceled cannot be attended, %10 processing fee applies.

### **Transfers:**

Transferring tickets to another person is ONLY allowed if prior approval is given from the Recreation Program Coordinator AND the person receiving the tickets has a current waiver form on file.

If you have questions or concerns about these guidelines, please contact the Recreation Program Coordinator at 757-259-4178 or the Front Desk staff or Centers Administrator at 757-259-4200.

Revised 7/03/2015